SOCIETY OF AMERICAN MILITARY ENGINEERS (SAME)
HUNTSVILLE POST
Board of Directors (BOD) Bi-Monthly Meeting
Date: 8 September 2011

The meeting was called to order at 1133 hours on Thursday, 8 September 2011, at the Parsons Corporation office.

Attendance: The following personnel were in attendance:

NAME	POSITION
Phil Loftis	President
Charlie Joyner	Director
Frank Brown	Vice President
LTC Burruss	Sustaining Members Update
Judy Wilson	Publicity
Roger Young	Programs
Lael Feist	Membership
Tina Atkins	Activities
Steve Bong	Website
James Kling	Sustaining membership
John Moran	Treasurer
Daniel Cook	Secretary
Ted Foster	Post Leaders Conf. Attendee

AGENDA

1. Corrections to previous minutes:
    - Minutes to be dated July 2011 at top of sheet 1
    - Minutes to reflect "Post Leaders Conference" rather than "JETC Conference" under new business.

    Motion to approve last BOD minutes with corrections was made by Judy Wilson, seconded by Frank Brown and approved by the board.

2. **Membership (Lael Feist)**: 174 individual members (up 3 from July 11).

3. **Sustaining Membership (James Kling)**: 101 sustaining member companies (up 2 from July 11) with 403 members (up 17 from July 11).

4. **Budget**: Total balances: approximately $100,617.20. Balance for Ed Jones ($30,780.11) Pioneer ($19,300) and Regions ($50,537.09).

5. **Programs (2011)**: Roger Young is beginning to work on FY 2012
    - Phil suggested finding "exotic" topics that while they may be non-engineering are very relevant and interesting. We have 1 or 2 meetings this may occur and still meet the streamer requirements.
    - Roger will look at streamers to make sure all topics are covered first, then look for areas to expand
    - Roger will not be able to attend Sept. meeting, Sarah McGraw will fill in and have computer and name tags, etc.

    - September 15: Phil Thiel: Utilizing GIS for Installation Management
    - October 25: Golf Tournament at Sunset Landing
    - November 17: Sustaining Members Update
        - At Bevil Center,
        - The Small Business Forum coordinator should be requested to put the word out that SAME will provide an ice-breaker reception the night before the Small Business Forum at the Bevil Center
        - Cost to SAME is $450 for the room + cost of ice-breaker reception food. Room can accommodate approx. 100-125 people, includes IT, tables, and chairs.
        - Roger will be POC
        - Bevil Center should be notified there will likely be additional people so they can be prepared for a larger lunch crowd
        - Need to establish a schedule and agenda
        - General discussion about the schedule led to the following:
            - Registration 1115-1230
            - Lunch on your own
            - Welcome/Programs 1230
            - Ice Breaker 1615-1800
        - Each speaker will have approx. 30 min.
        - Still looking for sponsor for providing break refreshments
        - Savannah, Mobile, Nashville, and Huntsville Center have all accepted the invitation to present.
    - December meeting: Joint Engineer Societies meeting (no speaker responsibilities)

6. **Scholarships (Charles Joyner):** No change (waiting on results of Golf Tournament)

7. **Activities (Tina Atkins):**

    - Wounded Warriors (headed by Lael Feist): $2,295 have been contributed as follows:

        EODT: $1,000
        Info Pro: 100
        CH2M HILL employees: 100

Parsons employees: 600
Huntsville Post: 495
TOTAL: $2,295

WW asked if we could contribute directly to their general fund rather than to purchase backpacks. Since we started collecting with the intention of purchasing packs, and concerns about WW Foundation overhead and where the donation would go, we decided to keep the donation specifically to purchasing backpacks.

- John Moran was unable to pursue the Wounded Warriors bike ride

8. **Golf Tournament – 25 Oct 2011 (Jeff Jones):**
    - Due to problems on the greens, Sunset requested the date be moved into Oct. as far as possible, therefore, the tourney has moved from 6 Oct to 25 Oct.
    - Jeff has several sponsors lined up for the tournament

9. **Engineer Camp (Betina Johnson):**
    - Check was ready for Mr. Guidry, but no address was available – Frank will deliver check
    - Other checks have been sent

10. **Website (Steve Bong):**
    - Request to include a couple additional months to the online calendar

11. **Awards (Margaret Zaice):** No update

12. **Publicity (Judy Wilson):**

    - The Rocket is back in print
        - Tina and EODT were included in an article for their donation to Wounded Warrior

    - James Kling has Facebook account up
        - Need 25 members to become a group (you can search "SAME Huntsville Post" and then "like" or "join")
        - A link will be added to the webpage
            - Steve/James will try to create a cross-link so updates and information are automatically transferred from one to the other

13. **Young Members :**
    - SAME Student Post on Alabama A&M University: going slowly

14. **Constitution and By-Laws (Harry Spear):** No update.

15. **Training / Professional Development Hours (Boyce Ross):** No update.

16. **Newsletter (Sharon Chittam):** no update.

17. **Mailing list (Deborah Walker):** no update.

18. **Sustaining Members Update (LTC Burruss):** See item 5 above

19. **Nominating Committee/Streamers (Frank Brown):**
    - Frank will start putting together a committee for the streamers package in October

20. **Old Business:**

21. **New Business:**

    - There is a K-12 outreach webinar the day of the Golf Tournament
    - Members may get an email from National identifying you as a POC of an activity (only if you were already a part of the activity)

Post Leaders Conference Update from Ted Foster:

- Sessions attended
    - K-12 outreach
    - SAME Camps
    - Membership
    - Post Operations
    - Streamers
    - Open discussion
    - Ethics
    - CMAA Strategic Partnership Panel
    - see slides for more information
- Frank and Ted will coordinate and see where streamers and outreach can come together.
- Student chapters to be filed by Post by Oct. 1 to receive credit

Frank Brown motioned for the meeting to adjourn and Charlie Joyner seconded. Meeting adjourned at 1234.